

Appendix A

Quarter 1 / Month 3 (June 22) Financial Report – Community Services Committee

Mark Hak-Sanders
Chief Finance Officer (S151)

8th September 2022

Contents

- Revenue Budget
- Saving Plans Update
- Capital Position
- Revenue Risks

Revenue Budget - Community Services

2021/22 Outturn £k	Forecast at M03 £k	Annual Budget £k	Outturn Variance £k	One-off events £k	Ongoing Pressures £k
1,255 Salaries	1,309	1,309	0		
(34) Car Parking-On Street	(14)	(14)	0		
28 Car Parking-Off Street	(18)	(18)	0		
(15) Hackney Carriage/Private Hire	(19)	(19)	0		
208 Leisure & Community Grants	260	260	0		
248 Environmental Services	273	273	0		
1,960 Waste Services	2,180	1,980	200		200
(69) Cesspool Services	(109)	(109)	0		
(266) All Operational Services	(153)	(153)	0		
405 Parks and Open Spaces	537	537	0		
42 Streets & Public Conveniences	5	5	0		
3,762 Community Services	4,251	4,051	200	0	200

Communities Services overspend £200k due to:

- A £200k variance is currently forecast against the Committee's revenue budget, relating entirely to a £200k pressure in Waste Services. This is due to the impact of inflation on contract indexation. The pressure is deemed to be ongoing (i.e. it will continue to impact the budget in 2023/24) but mitigations are being explored within the Committee's budgets.
- The likely impact of inflation on the Waste contract was discussed in the Council's 2021/22 outturn position, as reported to S&R Committee on 30th June. A corporate provision has been set aside to deal with it, but this should only be applied if mitigations within the committee are exhausted.

Savings Tracker - Community Services

Committee	Target	Blue Achieved	Green	Amber	Red	Black - BAU Full Year Forecast
	£k	£k	£k	£k	£k	£k
Community Services	177	39	118	20	0	0

- The Community Services Committee budget includes a savings target of £177k.
- Of this:
 - £39k is currently deemed to be achieved
 - £118k is deemed to be achievable
 - £20k is deemed to be at risk
- The £20k amber element relates to savings in Operations and Localities, where significant work is under way to determine where savings are achievable in 2022/23 and 2023/24, subject to a separate report to this Committee.
- Detail of the savings plan for this committee is set out below:

MTFP Savings Title	Savings Achieved	Green Forecast in Remainder of the Year	Amber Forecast in Remainder of the Year	Red Forecast in Remainder of the Year	Total Savings Forecast in 2021/22
	£	£	£	£	£
Mechanical Sweeper Utilisation			20,000		20,000
Efficiency and income improvement on various Reg services	4,000	12,000			16,000
Tandridge Commercial Services works to Housing - Full cost recovery	2,250	6,750			9,000
Charge for contaminated Bin Clearances	500	1,500			2,000
Increase Garden Waste charges	16,000	48,000			64,000
Charge schools for recycling collections	6,250	18,750			25,000
Introduce a Vacancy Factor in staff budgets	10,250	30,750			41,000
	39,250	117,750	20,000	0	177,000

Capital Budget - Community Services

Scheme Name	Original	Carry	Budget	Forecast	Forecast
	Budget	Forward	including		
	2022/23	from	Carry	at M3	Variance
	£	2021/22	Forwards	2022/23	M3 2022/23
			2022/23		£
Vehicle Fleet Renewals	204,300	172,100	376,400	376,400	0
Car Parking	34,900	0	34,900	34,900	0
Children's Playground Equipment	27,200	398,500	425,700	425,700	0
Purchase of Waste Collection Vehicles	0	0	0	0	0
Land Drainage Capital Works	10,000	0	10,000	10,000	0
Park, Pavilions & Open Spaces	114,200	163,600	277,800	277,800	0
Grange Meadow Access Works	0	250,000	250,000	250,000	0
Playground Improvements Match Funding	0	50,000	50,000	50,000	0
Waste & Recycling Contract Equipment			0	0	0
Litter Bins	8,300	0	8,300	8,300	0
Garden Waste Bins	25,000	12,600	37,600	37,600	0
Public Conveniences Capital Works	150,000	100,000	250,000	250,000	0
Roads & Paths St Marys Church	0	0	0	0	0
Plant, Furniture & Equipment (GF)	8,000	0	8,000	8,000	0
Refuse, Recycling and Food Waste bins	90,000	19,900	109,900	109,900	0
Total Capital Programme	671,900	1,166,700	1,838,600	1,838,600	0

- The Capital Budget was approved by Full Council on 2nd February 2022 at £672k.
- This was supplemented by £1,167k of carry forwards from 2021/22 as part of the outturn report to S&R on 30th June 2022
- The total budget for 2022/23 is therefore £1,839k
- The budget has been reviewed for deliverability at Q1 and at present it is deemed to be deliverable
- Spend across the Committee's schemes is c.£0.4m (22%) at Q1.

Revenue Risks – Community Services

Outline of Risk	Mitigation	Range Max - Min £k	Likely Financial Risk £k
<p>Inflationary impact on waste contract may vary from amount indicated in forecast depending on final calculation of inflationary pressures. An indicative value of £200k has been included in the forecast.</p>	<p>Regular meetings continue to discuss progression of the new contract and will review issues as they arise</p>	<p>£100k- £300k</p>	
<p>Trees Programme Budget may not be enough for 2022/23. Budget provided last year was not used as work has to be co-ordinated with Network Rail with associated restrictions on access and cost. Work still has to be completed - last years estimated cost £45k</p>	<p>Programme of works being established to ensure programme is kept to within Budget. However TDC has a high density of trees which have ash dieback and processionary moth issue. Also lack of adequate tree management has put more stress on what work must be completed. Also looking at accessing outside funding to help with tree management programmes</p>	<p>£45k</p>	<p>£45k</p>